



# East Greenwich Planning Board

Wednesday, November 4, 2020

7:00 PM

Virtual Meeting Via ZOOM

DATE OF POSTING: October 28, 2020

## EAST GREENWICH PLANNING BOARD AGENDA

When: November 4, 2020 07:00 PM Eastern Time (US and Canada)

Topic: Planning Board Remote Meeting

Via the audio- and tele-conferencing platform ZOOM.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87466505082>

Or Dial in by Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099

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**Webinar ID: 874 6650 5082**

International are numbers available: <https://zoom.us/u/adhCGkO1Ms>

**Any matter listed on this agenda is subject to a decision or vote.**

Individuals requesting services for the hearing impaired must notify the Town Clerk's office at (401) 886-8604

via RI Relay #711 (800-745-5555 TTY)

or in writing, at least seventy-two (72) hours  
in advance of the hearing date.

### **Planning Board Agenda**

**1. Call to Order**

**2. Roll Call**

**3. Consent Agenda**

**A: Recent Administrative Actions** - In certain circumstances, the Planning Director, acting as the Administrative Officer for subdivisions and land developments, is authorized to grant final plan and decision approvals. According to RI General Laws Section 45-23-37, such actions are to be reported to the Planning Board. The following

outlines such actions taken during the month of October, 2020:

- On 10/6/20, an administrative subdivision plan to re-draw the lot line between 246 and 250 Shady Hill Drive was recorded. Applicants were Zachary and Denise Schwarzbach and James and Patricia Carter (Trustees) the properties are known as Assessors Map 15, Plat 19, Lot 157 and Assessors Map 9, Plat 19, Lot 97.

**4. Review and Recommend:** The East Greenwich Town Council is considering possible abandonment or the granting of an easement or other license to accommodate residential expansion of a single family home built over 200 years ago and which has been found to encroach on the Town's right of way. Location is 24 Bicknell Street, Assessors Map 85, Plat 1, Lot 11. The area being discussed is not part of a vehicular thru-way but is instead, a small section of sidewalk and curb/retaining wall. While the current request would not result in cessation of use of any Town highway or street, it is consistent with past practice to request an advisory opinion from the East Greenwich Planning Board.

**5. Annual Report** - the Town Charter (at Section C-114 (E)), "Town Planning Board: Specific Duties," states, "The Town Planning Board shall report annually to the Town Council at the end of the fiscal year, summarizing the work of the preceding year and recommending plans for future development of the Town." The Board shall review a draft annual report and discuss/comment in preparation for transmittal of an approved document to the Town Council. (Continued from a discussion that began at the regular 10/7/20 meeting).

**6. Annual Election of Officers** - The Board is asked to nominate and vote on election of a Chair and Vice Chair to serve for the coming year.

**7. Minutes** - The Board is asked to review and approve minutes of the 10/7/20 meeting.

## **Adjourn**

### **Public Access Instructions for "Virtual" East Greenwich Board Meetings**

The Town of East Greenwich is conducting a virtual Planning Board Meeting on Wednesday November 4, 2020 at 7 pm. The information below is provided to assist applicants, abutters, residents and other interested parties with the technical information necessary to participate.

The Town has chosen to use a video conferencing product called [Zoom](#) for hosting local public meetings during the current health emergency. Zoom is available as an app - you can download it on your smart phone or personal computer for free. (Deluxe "for-a-fee" versions also exist and many of you may already be using those in your own personal or business dealings.) You will also have the low-tech option of simply phone dialing-in for audio-only. We strongly encourage you to access the meeting visually - for obvious transparency reasons, so you can see Board members and applicants - but also because the presentations will be on-screen (plan sets and related reports) to round out your understanding of what is being considered.

To be clear, you do not have to have a Zoom account to attend a Zoom meeting. You may wish to create an account, but that is not required to participate in the Town's "virtual" public meetings. We hope you will join us via Smartphone, tablet, laptop, or computer as this option enables you to view the Board and presenters in a gallery view and to see all application materials presented on your screen. If accessing the meeting this way, you will be prompted to download the software. You can get to the meeting at its start time by either clicking the hyperlink in the posted agenda (available via the Town's or Secretary of State's Website) OR -

**Go to Zoom.us and Simply Click on "Join a Meeting".**

When you go to the Zoom website, you will be prompted to either JOIN or DOWNLOAD the Zoom tool. Note the DOWNLOAD will require a second step to install the application. This is a personal choice.

**Enter this Webinar/Meeting ID: [874 6650 5082](#)**

To join you will be asked for your name and email. Your name is all that is required. You will be asked if you want to join the meeting audio via computer audio, or via telephone. Use of computer audio is recommended, if enabled on your device, however you can also use your telephone for audio. When you enter the meeting room, your phone will be muted. You will be able to see members and participate when called on for public comment. If you would like to speak when the Chair opens the floor for public comment, use the 'raise your hand' icon in the Zoom platform, located toward the bottom of the screen. You will be recognized to speak and can share your comments via audio when recognized. You will be prompted on your screen to unmute yourself and you will be required to state your name for the record.

**If Accessing the Meeting By Telephone:**

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