

TOWN OF EAST GREENWICH
TOWN MANAGER SEARCH ADVISORY BOARD
MEETING MINUTES
FEBRUARY 7, 2018

The meeting was called to order by Town Solicitor David M. D'Agostino at 7:07 PM. Mr. D'Agostino was staffing the meeting as the Town Clerk had a conflict and was unable to attend. The meeting was held in the First Floor Conference Room at Town Hall. Present for the meeting were the following members: Jack Yena, Chad Callanan, Steve Lombardi, Alexis Meyer, Vincent F. Ragosta, Jr., Esq., and Allen B. Gammons.

Mr. D'Agostino explained that this was the first organizational meeting of the group and that he had distributed a list of Town Manager candidates for the Board to vet and review prior to the meeting. He also had hard copies that were handed out at the meeting. No vetting of candidates would be done in open session; that would be reserved for Executive Session. There was a lengthy discussion about the goals of the Board's work as well as discussion concerning desirable candidate attributes and what the Council was looking for in terms of qualifications, background and experience. The answers to those questions were deferred to a future discussion (and work session) with the Council scheduled for Monday, February 12, 2018.

A motion was made by Mr. Lombardi to appoint Jack Yena as Chair of the Board, seconded by Ms. Meyer and unanimously approved. Chair Yena outlined a plan of action and meeting schedule. He recommended that the Board meet at a future time (agreed to be February 21, 2018) in executive session to review the applicants. In the meantime, he expected to receive some guidance and input from the Council as to the boundaries for review of qualifications of candidates. There was no need to convene into Closed/Executive Session as the Board wanted to have their preliminary questions/concerns addressed before a deep dive into the vetting of the candidate applications.

A motion to adjourn was made by Chair Yena, seconded by Ms. Meyer and unanimously approved. The meeting was adjourned at 7:41 PM.

Respectfully submitted,

David M. D'Agostino, Esq.
Town Solicitor
Acting Recording Secretary

APPROVED FEBRUARY 21, 2018