

# 2020 Annual Return to East Greenwich, R.I. Tax Assessor

**The Law is Mandatory – A Return Must Be Filed (RI Law Section 44-5-15, as amended)**  
**Mail This Form To: Tax Assessor, Town Hall, 125 Main Street, PO Box 111, East Greenwich, RI 02818**

## Statement of Valuation as of 12/31/2019

*This name and address will be used for tax bill mailing. Please update if incorrect.*

Account Number:

For your convenience, we have supplied you with this form for the declaration of taxable property located in Rhode Island. According to The General Laws of Rhode Island, taxable property must be declared to the Assessor between **DECEMBER 31, 2019 and JANUARY 31, 2020**. If a taxpayer is unable to make such declaration within the prescribed time, they may submit written notice, prior to **JANUARY 31, 2020**, of intention to submit declaration by **MARCH 15, 2020**. Failure to file a true and full account, within the prescribed time, eliminates the right to appeal. **No amended returns will be accepted after MARCH 15.**

**STATE LAW REQUIRES THE FILING OF THIS DECLARATION.  
 FAILURE TO DO SO MAY RESULT IN AN INCREASED ASSESSMENT.  
 THIS FORM IS NOT SUBJECT TO PUBLIC INSPECTION.**

I, \_\_\_\_\_ My Residence Is: \_\_\_\_\_  
 (Name) \_\_\_\_\_  
 \_\_\_\_\_  
 (Title) am responsible for the information contained within this form. My Daytime Phone Number Is: \_\_\_\_\_

**Give a Full, General Description of Your Business Operation:** NAICS # \_\_\_\_\_

Mfg.    Wholesale    Retail    Other: \_\_\_\_\_   Date Business Began: \_\_\_\_\_  
 Number of Employees as of December 31, 2019: \_\_\_\_\_   Square Feet Occupied: \_\_\_\_\_  
 Do you own or lease the space occupied? \_\_\_\_\_   Monthly Rent: \_\_\_\_\_

**Ownership:**    Corporation    Co-Partnership    Individual    Other \_\_\_\_\_  
 NAME(s): \_\_\_\_\_  
 Business Name / DBA: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_

**SECTION 1 REAL ESTATE OWNED**

If You Need Additional Space Attach Addendum

LOCATION & DESCRIPTION	Parcel ID		Claimed Full Value	
	Plat	Lot	Land	Improvements

**SECTION 2 SHORT LIFE - COMPUTER EQUIPMENT ONLY**

Please list all short life (PC computer equipment) separately in this section. **Manufacturers** include all equipment **NOT** used directly in the actual manufacturing process. Attach a separate sheet if necessary. *LIST ALL LEASED / RENTED EQUIPMENT IN SECTION 8.*

Calendar Year Purchased	Acquired New or Used?	Acquisition Cost	Depreciation Rate	Claimed Full Value	Assessor's Use Only
2019			5%		
2018			20%		
2017			40%		
2016			70%		
2015 & PRIOR			80%		
<b>TOTALS</b>					

**SECTION 3 TANGIBLE PERSONAL PROPERTY**

List by year the total acquisition cost for all furniture, fixtures, equipment, signs and **unregistered vehicles** owned by you that are used in conducting the operations of any retail, wholesale, service, contracting, professional or other type of business that have an economic life between 6 and 12 years.

*Manufacturers should only report furniture, fixtures and equipment that are NOT used directly in the actual manufacturing process.*

**IMPORTANT** ~ Be sure to declare all acquisitions still in use, even though fully depreciated on your books. *List all leased / rented equipment in Section 8. Be sure to list all computer equipment separately in Section 2.*

Calendar Year Purchased	Acquisition New or Used	Acquisition Cost	Depreciation Rate	Claimed Full Value	Assessor's Use Only
2019			5%		
2018			10%		
2017			20%		
2016			30%		
2015			40%		
2014			50%		
2013			60%		
2012 & PRIOR			70%		
<b>TOTALS</b>					

**SECTION 4 LONG LIFE ASSETS**

List by year the total acquisition cost for assets that have an economic life of 13 years or more. **Manufacturers** should only report assets that are **NOT** used directly in the actual manufacturing process. **IMPORTANT** ~ Be sure to declare all acquisitions still in use, even though fully depreciated on your books. *LIST ALL LEASED / RENTED EQUIPMENT IN SECTION 8. DO NOT duplicate assets reported in Sections 2 and 3.*

Calendar Year Purchased	Acquisition New or Used	Acquisition Cost	Depreciation Rate	Claimed Full Value	Assessor's Use Only
2019			5%		
2018			10%		
2017			15%		
2016			20%		
2015			25%		
2014			30%		
2013			35%		
2012			40%		
2011			45%		
2010			50%		
2009			55%		
2008			60%		
2007			65%		
2006 & PRIOR			70%		
<b>TOTALS</b>					

**SECTION 5 BUILDINGS & IMPROVEMENTS ON LEASED LAND**

Property Address: \_\_\_\_\_ PLAT \_\_\_\_\_ LOT \_\_\_\_\_  
Property Used For: \_\_\_\_\_ CLAIMED FULL VALUE:  
Name of Landowner: \_\_\_\_\_ \$ \_\_\_\_\_

**SECTION 6 SUPPLIES**

Average monthly supplies at cost (FIFO method) \_\_\_\_\_ (do not include inventory)

**SECTION 7 MANUFACTURER INVENTORIES WHICH YOU CLAIM EXEMPT**

*INVENTORY IS NO LONGER TAXABLE IN RHODE ISLAND*

**SECTION 8 LEASED / RENTED / CONSIGNED  
TANGIBLE PERSONAL PROPERTY**

This Section to be used by All Businesses  
INCLUDING MANUFACTURERS

Owner / Address	Item Description	Cost New	Lease Term	Monthly Rent	Lease #

**SECTION 9 TANGIBLE PROPERTY LEASED OR RENTED TO OTHERS**

On December 31, 2019 if you owned any items of tangible personal property (except registered motor vehicles), which you leased or rented to others, **attach a separate schedule to this form and report all of the following information for each item:**

Lessee’s name and mailing address, location of property, description of property, your acquisition cost, date of acquisition or installation, date of manufacture, monthly rental or lease income, and dates of lease.

**SECTION 10 LEASEHOLD IMPROVEMENTS**

Fixtures/Equipment, etc. owned by you and attached to or used in real estate owned by others and not reported elsewhere. Leasehold improvements include, but are not limited to, wall paneling, carpeting, tile on wall and floors, ceilings, electrical and plumbing fixtures, partitions, building additions and the like.

Calendar Year Purchased	Description of Improvement	Improvement Cost	Depreciation Rate	Claimed Full Value	Assessor’s Use Only
2019			5%		
2018			10%		
2017			20%		
2016			30%		
2015			40%		
2014			50%		
2013			60%		
2012 & PRIOR			70%		
<b>TOTALS</b>					

**SECTION 11 SIGN YOUR RETURN AND NOTARIZE**

I do hereby certify and declare that, to the best of my knowledge and belief, the foregoing is a true and complete list of all real estate and personal property owned by said Corporation, Co-Partnership or Individual in or ratable in said Town on the said thirty-first day of December, 2019 at 12 o'clock midnight, Eastern Standard Time; that the value placed against each item thereof is the full and fair cash value thereof at said time.

**Please  
Sign  
Here**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

\_\_\_\_\_  
Signature Title Date Telephone #

On \_\_\_\_\_, \_\_\_\_\_ personally appeared before me and made oath that the foregoing account, by him/her signed and exhibited, contains to the best of his/her knowledge and belief, a true and full account and valuation of all the ratable estate owned or possessed by said corporation, co-partnership, or individual.

\_\_\_\_\_  
Signature of Notary Public and Date

My Commission Expires: \_\_\_\_\_

**If you are no longer in business, please state the date the business closed and where the assets are, then return the form to us. Failure to respond by January 31, 2020 will result in 2020 Tax Bill.**

\_\_\_\_\_  
Date Closed

\_\_\_\_\_  
Location of Assets

**Leasing Companies: Please provide disposition list. If you no longer hold the leases, we need to know where the equipment went - was it sold to lessee, returned to you, other, etc.**

**Thank you**

If you have any questions, or if you need any assistance with this form, please feel free to call the Tax Assessor's Office at 401-886-8614 or email to [adavey@eastgreenwichri.com](mailto:adavey@eastgreenwichri.com)