

ORDINANCE

ORDINANCE NO.: 829

DATE: September 9, 2013

AN ORDINANCE IN AMENDMENT OF THE TOWN OF EAST GREENWICH
CHARTER AND CODE "CHAPTER 34 – BOARDS, COMMITTEES, AND
COMMISSIONS: to add ARTICLE X: HISTORIC CEMETERY
ADVISORY COMMITTEE."

Sec. 34 – 35 Establishment.

There shall be and is hereby established a committee consisting of five members to be known as the "East Greenwich Historic Cemetery Advisory Committee."

Sec. 34-36 Purpose.

The purpose of the historic cemetery advisory committee shall be as follows: the committee shall maintain an inventory of historical cemeteries within the Town; the committee shall work to increase awareness among affected property owners and the general public about the importance of such sites; the committee may formulate, develop, and recommend plans and programs to restore, rehabilitate and maintain historical cemeteries; the committee may recommend to the Town Council any actions, including Ordinance amendments, as may be necessary to implement such plans and programs; the committee shall investigate sources of funds to carry out their plans and programs, including fundraising, grants, Town Council appropriations, and/or sponsorships.

Sec. 34-37 Membership.

The membership shall be comprised of five members who are qualified electors of the Town of East Greenwich. Such members shall be appointed by the Town Council from among a group of actively interested citizens. Membership terms shall be staggered. Initially, the Council shall appoint two members for a one-year term, two members for a two-year term, and three members for a three-year term. Thereafter, each term shall be for three years with appropriate term-limits applying.

Sec. 34 – 38 Procedures.

- (A) The Committee shall annually elect a Chair-person and a Vice-Chair from among the membership.
- (B) The Committee may adopt rules of procedure as it deems necessary for its own governance.
- (C) Meetings of the Committee shall be open to the public and the Committee will meet at the request of the Chair-person as often as they see fit.

- (D) The Committee shall keep a record of its proceedings and actions which shall be on file and open to public inspection at Town Hall.
- (E) A simple majority of members of the Committee shall constitute a quorum and the concurring vote of a simple majority of those members present and eligible to vote at a meeting shall be required to pass on any issue.