



Town of East Greenwich

Ad Hoc FY 2013 Budget Advisory Committee

Minutes

January 18, 2012

Location and Time: Town Hall, 125 Main Street, 8:00am

Committee Members: Henry R. Kates, Chair
Tom Stocker
Judy Assad (absent)

Staff Members: William Sequino, Jr. – Town Manager
Erin McAndrew – Human and Senior Services Director
Lisa Bourbonnais – Planning Director

1) Pre-budget Discussions

a. 8:00am Human and Senior Services – Erin McAndrew, Director

Ms. McAndrew spoke about the differences in the numbers from 2010 to 2011. The department is growing, offering more services and recruiting more volunteers. Carol Tudino, Human Services social worker, contacted the DEA for 27 residents in 2011 to report elder abuse or self-neglect and 8 times in 2010. Director McAndrew explained many of the holiday programs offered such as meals for seniors and baskets for low income families during the holidays. The budget for bus is included in the DPW budget. A monthly newsletter is mailed and/or emailed to members and membership is \$5.00 per month per person.

b. 8:45am Planning – Lisa Bourbonnais, Director

Mrs. Bourbonnais briefly presented her Department's Annual Report addressing the following: the list of Boards and Commissions staffed by the Department; statutory authority of the Department; qualifications of Department staff; program, project, and grant responsibilities of the Department; and the highlights and achievements of the last calendar year. Among the major accomplishments in 2011 were: completing a draft update of the Comprehensive Community Plan; completing the state-mandated Hazard Mitigation Plan; winning an award from the RI Chapter of the American



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Planning Association for "Best Neighborhood Project;" overseeing a transition in management at Boesch Farm; assisting the Affordable Housing Committee in producing a brochure to dispel myths about affordable housing in Town; Completing Phase 1 of a Recovery Act Funded Energy Efficiency and Conservation Block Grant project; amending the Zoning Ordinance and Subdivision Regulations as needed; reviewed 27 Land Development and/or Subdivision applications; reviewed 44 applications before the Historic District Commission; and reviewed 23 applications before the Zoning Board of Review; secured a substantial Community Development Block Grant for the Town; and drafted the annual Capital Improvements Program.

Following the presentation, Committee members asked questions about the Planning Department's responsibilities for the long-range vision of the Town vis-à-vis the Town Council's obligation to set overall goals. They also asked about any responsibilities for economic development activities and also about coordination with relevant State agencies. Mr. Sequino and Mrs. Bourbonnais then briefly discussed priorities for 2012 which include adoption of the Comprehensive Plan and launching new mapping capabilities using Geographic Information Systems via the Town's web site. The discussion concluded at about 9:30 AM when the Committee agreed to adjourn by consensus.

2) Approval of Minutes

- a. November 1, 2011
- b. November 15, 2011
- c. December 14, 2011

The approval of minutes was postponed until the next meeting.

Leigh Botello
Town Clerk

APPROVED BY COMMITTEE MARCH 26, 2012