Town of East Greenwich
Ad Hoc FY 2013 Budget Advisory Committee
Minutes
February 1, 2012

Location and Time: Town Hall, 125 Main Street, 8:00am

Committee Members: Henry R. Kates, Chair
Tom Stocker
Judy Assad (absent)

Staff Members: William Sequino, Jr. – Town Manager
Catherine Bradley – Parks and Recreation Director
Wendy Schmidle – IT Director

1) **Pre-budget Discussions**

a. 8:00am Catherine Bradley, Director - Parks and Recreation

b. 8:45am Wendy Schmidle, Director – IT

The IT Manager presented an overview of the strategic plan that was adopted back in 2000 by the Town Council for Information Technology. This plan is the framework that is used for inventory management, budget and acquisition. Ms. Schmidle also presented statistics of the number of tickets (trouble calls) handled by the IT department (staffed by 1 person), annual budget performance and overall projects that have been completed over the past 6 years. Current projects were discussed as well as plans for the future. The committee members suggested that an informal approach to collaboration with the School Department be implemented. The IT Manager had met with the new School Department IT Director and was willing and appreciative of the potential to share resources. A power point document was presented and reviewed.

The presentation by the Parks and Recreation Director was rescheduled to February 15th.

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2) <u>Approval of Minutes</u>

a. November 1, 2011

b. November 15, 2011

c. December14, 2011

The approval of minutes was postponed until the next meeting.

Leigh Botello
Town Clerk

APPROVED BY COMMITTEE MARCH 26, 2012