

Historic Cemetery Commission Minutes
Varnum Armory, 6 Main Street
December 8, 2015
6:00 p.m.

Members Present: Deron Murphy (Chair), Jason Beaumier, Chris Feisthamel and Gene Dumas.

Staff present: Lea Anthony Hitchen, Assistant Town Planner

Approval of Minutes – November 3, 2015

Motion by Mr. Dumas to approve the November 3, 2015 minutes with a minor amendment on page 1. Seconded by Mr. Feisthamel. Approved 3-0.

Update on Recent Purchases/Expenses & VFW Donation

Ms. Hitchen noted she had not yet received the monthly Bank Newport checking account statement but estimated the balance to be approximately \$2100.00 without the \$400.00 VFW donation since she had not yet deposited the check.

As for expenses, Mr. Murphy asserted there had been recent purchases including 75 lawn bags for \$30; 100 lawn bags for \$42.80; a couple of rakes, 200 leaf bags, etc. costing \$119.22 purchased at Benny's. Additionally purchases were made toward the Veteran's Day Float (\$10.97) and \$60.27 in materials purchased at Home Depot. Mr. Murphy requested the Commission reimburse him for the purchases he made.

Motion by Mr. Beaumier to approve the reimbursement to Mr. Murphy. Seconded by Mr. Dumas. Approved 3-0.

Bank Newport Account: Designate HCC member to take over for Ms. Formisano

With Ms. Formisano not renewing her Historic Cemetery Commission term the existing HCC members were tasked with naming a new member as a Bank Newport signatory. With only four members, the Commission was comfortable with Mr. Murphy being the only signatory as there are not many transactions and minimal monitoring.

Ms. Hitchen stated she would correspond with Mark Capuano of Bank Newport to inform him there has been a change in officers and to find out how to properly remove Ms. Formisano from the HCC Bank Newport account.

Motion by Mr. Dumas to remove Ms. Formisano from the HCC's Bank Newport account and only have one signatory moving forward with that being Mr. Deron Murphy. Seconded by Mr. Feisthamel. Approved 4 – 0.

Future Scout Cleanup(s): Identify Potential Sites

Mr. Murphy noted he recently met with Mr. Alfred Timperly who is still interested in restoring a cemetery. The Commission will reach out to Mr. Clarke to find a cemetery for Mr. Timperly to clean.

The Commissioners agreed that Mr. Kendall Soares did a great job restoring Cemetery #18 and would recommend him to seed the cemetery if time allowed.

State Cemetery Advisory Representative Report

Mr. Clarke was not present.

2016 Meeting Schedule & Next Meeting

The Commission agreed to cancel the January and July scheduled meetings in 2016. The next meeting will be February 2, 2016.

Public Comments

Mr. Dumas commented that he has been involved with the E.G. Historic Preservation Society; they are looking to prepare an article regarding the Cemetery Commission which he volunteered to work on.

Historic Cemetery Commission Minutes

November 3, 2015

Page 3

Mr. Feisthamel asked that the purchase of a leaf blower be added to the February agenda.

Motion to adjourn by Mr. Dumas, seconded by Mr. Beaumier. Approved 4-0.

Meeting adjourned at 7:00 pm.