

Personnel Board Agenda  
East Greenwich Town Hall – 125 Main Street  
Town Hall Conference Room 2<sup>nd</sup> Floor  
Wednesday July 13, 2016  
7:00 PM

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1. Human Resources Records Retention and Destruction Procedure.
2. Electronic Storage Policy of Personnel Files.
3. Access to Personnel Files.
4. Nepotism Language.

This agenda was posted in accordance with RIGL 42-46-6 on **JULY 11, 2016**. In the event of an overflow crowd, the meeting will be moved to the Swift Community Center, 121 Peirce Street. Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's office at (401) 886-8604 via RI Relay #711 (800-745-5555 TTY) or in writing, at least forty-eight (48) hours in advance of the hearing date.